



## Memorandum of Discussion

### ACBL Unit 174 Board of Directors Meeting

November 7, 2016

### Tracy Gee Community Center

#### Call to order

Bill

The meeting was called to order at 9:30 am. Directors present were: Bob Armstrong, Bill Riley, Dianna Gittelman, Daniel Jackson, Dan Lightman, Mildred Breed and Ken Hudson. Members not present were Nancy Strohmer and John Caudill. Also present was Gary Hercules.

#### Approval of minutes

Bob

The September meeting minutes were being prepared and will be submitted to the Board by Daniel Jackson.

#### Motion – That the August 2016 Minutes be approved

The motion was seconded and approved by all.

#### Treasurer's Report

Gary

Gary stated the Unit Verifier has reviewed and approved the October Financial Statement.

#### Motion – That the October 2016 Financial Statement be approved

The motion was seconded and approved by all.

Gary stated that not all of the Fall Sectional expenses have been recorded – transportation of the supplies to/from venue and minor expenses relating to the tournament.

Gary stated he would email the Board a blank reimbursement form and the Unit's tax certificate to be used when purchasing supplies.



No Report was submitted

**Old Business****August Sectional****Dan/Mildred**

Hand records discussion – general positive comments from players. Delay in start caused by new process

**Motion – To move forward with hand records at future events**

The motion was seconded and approved by all.

No lunch provided on Sunday was discussed – comments from players that the lunch break was too long and delayed ending of session.

**Fall Sectional****Daniel/Ken**

Daniel reviewed the recently completed Leads on the Lake Fall Sectional. The number of tables played were down from 2 years ago tournament. Actual vs. Budget results showed a higher than forecast loss for the tournament – loss of \$5,955.40 vs. budgeted loss of \$4,775.00. This loss is primarily due to the number of players and the \$5.00 game fee for Friday night's players.

Comments from players were generally very positive – great site and playing area, improved lighting and A/C, very accommodating resort staff, cheerful volunteers, and good lunch on Sunday.

Board is inclined to hold event at South Shore Harbor Resort again.

Bill and Gary volunteered to work to update procedure manual I/N guidelines. Ensure controls and guidelines are in place for future tournaments.

There was a group of players who came to tournament and left without playing because the game was only three tables.

Future schedule – no side pairs game. One session pair game only

Bill has participation analysis of all Sectionals and will send information to the Board.

Next Meeting Agenda Item – Bob asked each Board Member for ideas and suggestions on how to improve the experience and games at the sectional and regional tournaments. How do we make the game fun again for participants?



We are in good shape on naming rights – 3 of the main events have been named. Need additional sponsor or two.

Bookseller – investigating to find a bookseller

Dianna/Bill to work on getting jewelry sellers at the tournament.

No directors course will be offered – only a refresher course

NAP game is scheduled

Friday is teacher appreciation day

Room layout for directors table – bob to work with Bert Onstott to possibly move tables.

**April, 2017 Sectional**

Nancy/Ken

No Discussion on this topic.

**Selected Areas of Emphasis for 2016/Board Assignments**

Bob

Postings of daily tournament results was discussed. Use of ACBL Live and whether or not results are posted in real time. Dianna took the action to call ACBL to determine if so.

**Learn Bridge in a Day** – Ken Hudson is the new Board Chairman for this event and will work with Betty Starzac to finalize a date/time/place for an April/May event.

**Club Connection** – Date set for Tracy Gee's for December 16. Bill is putting together a new Club Connection list and will provide to the Board.

**Social Bridge** – Topic removed from selected areas of emphasis

**Marketing Committee Report**

Nancy

The Marketing Committee Report as submitted by Paul Cuneo is as follows:

The MiniBridge event at the Clear Lake Tournament was held, but no one came to it. Even one of the volunteers who had said she would bring her grandchildren did not attend. In talking with the people from Clear Lake, it was agreed that the club had not done enough to encourage attendance at the event. We incurred out of pocket costs for cookies and drinks around \$150.

The committee is planning to meet soon to discuss improving our strategy for working with the full service clubs to make the events win/win as they have been at BCOH.

We have submitted a grant application to the Educational Foundation to begin



afterschool bridge programs over 2017 and 2018. We are planning another Longest Day event at Memorial City Mall. No discussion regarding this topic.

**Board Members Election Procedure Petition**

**Daniel/Bob**

Vote to occur at the Annual Meeting in April.  
Notification to member at the Lone Star Regional tournament.  
Publish petition in the Scorecard to satisfy written notice to members.  
Dan took action to revise letter to clarify what is going to be in the scorecard and will have ready at our next meeting.

**Communication Report**

**Nancy**

No Report

**2017 Fall Sectional**

**Dianna**

Tournament to be held at the Hilton at Greenspoint. Contract has been prepared and approved. A \$500.00 deposit has been paid and event will be held October 27 – 29, 2017.

**New Business**

**Nominating Committee**

**Bob**

Six candidates have been approved by the committee. Lisa Zummo is chairing committee. The nominees are:

Nancy Guthrie  
David Henke  
Daniel Jackson  
Dan Leightman  
Brian Schaffer  
Sheryl Thomas

**Unit Business Status Change**

**Dan**

Dan led a discussion regarding the benefits/costs of making the Unit Board an Limited Liability Corporation. Dan volunteered to draft the Unit's LLC Operating Agreement.

**Motion – To incorporate Unit as an LLC. Expected costs include a \$300.00 registration fee.**

The motion was seconded and approved by all.

**Bridge Pad Expense**

**Bob/Ken**

A Clear Lake Bridge Club scoring pad was damaged at the Fall Sectional. The Board approved reimbursement to the CLBC of the cost of a new bridge pad - \$125.00 – to be included in with the rental pad payment due the Club.



## **Executive Session**

**A motion was made and approved to go into Executive Session.**

The Board spent 20 minutes in Executive Session.

**A motion to end Executive Session was made and approved by all.**

## **Future Meeting Date**

The October Board Meeting will be held December 5<sup>th</sup> starting at 9:30 AM at Tracy Gee's Community Center.

## **Adjournment**

**Motion: That the meeting be adjourned.**

The motion was seconded and approved at 11:20 AM

Respectfully submitted,

Ken Hudson, Secretary

