

Memorandum of Discussion
ACBL Unit 174 Board of Directors Meeting
May 2, 2016
Westside Bridge Academy

Call to order

Bob Armstrong

Bob Armstrong, President of Unit 174, called the meeting to order at 6:55 pm.

Directors present were: Nancy Strohmer, John Caudill, Daniel Jackson, Daniel Leightman, Bill Riley, Mildred Breed, Ken Hudson and Bob Armstrong.

Director absent were: Dianna Gittleman

Other attending was: Gary Hercules and Joe Quinn

Visitor Requesting to Speak

Joe Quinn

Joe Quinn, a member in good standing came to the meeting to present his suggestions for tournament starting times. Joe's presentation correlated well with the member survey regarding early start times on day one of the tournament due to the changing demographics of membership. Joe's presentation was well thought out and well received by the directors present. Joe left the meeting after his presentation.

Approval of minutes

Ken Hudson

Ken Hudson had emailed copies of the revised and updated April 2016 minutes to the Board Members prior to the meeting. .

Motion: That the April 2016 Minutes be approved.

The above motion was made by Nancy Strohmer and seconded by Bob Armstrong. The motion was approved by all.

Treasurer's Report

Gary Hercules

Gary Hercules stated that the April financial was in the process of being prepared due to the meeting being held on the second day of the month.

Gary has an item in suspense for the GNT play on Sunday at the LSR. Letter has been sent to affected parties and is being reconciled.



Gary requested that Tournament Chairman communicate with him regarding payment of invoices. Tournament chairs are requested to approve invoices to authorize payment.

Gary will be moving in the near future and will provide his new address to the board shortly.

All Board Members should utilize the Unit's tax exempt status when purchasing items. Form is available from Gary, Bob or Nancy.

District Report

Paul Cuneo

Paul was not in attendance and there was no report.

Old Business

LSR 2016

Nancy/Bob

All items pertaining to the LSR are complete.

April 2016 Sectional / Annual Meeting

Dan/Nancy

Waiting on final financials to complete reporting on the tournament activities.

Tournament Chair Responsibilities

Nancy/Bob

Nancy met with Marriott staff to clarify roles and responsibilities for Marriott staff and Tournament Chairpersons. The Marriott staff responsibilities are – Food and Beverage – Dean, Room Arrangements – Pamela and Overall Hotel responsibility – Romy Bottelo. Sunday meal and coffee costs must be negotiated by Tournament Chairperson. Paul Cuneo is the negotiator for the Unit and should be present when negotiating with the property. A thank you note should be sent to the hotel with specific staff named who have gone above and beyond their roles – sent to Romy with a cc to the Hotel General Manager – Henry Greenblatt.

June Sectional Schedule – approve budget/schedule

John

John Caudill has finalized speakers. Mildred Breed will present information on tournament stratifications and impact on points awarded. Mildred will also leave time for Q&A.

John to send speaker topics to Nancy for email blast.

Tournament flyers need to be sent to all District clubs and an E-Mail blast to Districts noted in the procedure manual need to be sent.

August Sectional Schedule

Dan

Daniel Leightman presented the tournament budget. The number of tables playing is increased due to Thursday and Friday morning and afternoon games capturing the “drop” of tables playing in the evening. Revenue forecast to be less due to no purchase of lunch by players on Sunday. Extra dollars forecast for hand records and boards. Bridge pads to be requested from BCOH and Westside clubs and then rotate future requests among the District clubs. Advertising revenue forecast of \$1,000 to be on hand records.



Motion: A motion was made to approve the proposed budget which will include a new line item for the purchase of a new set of boards, cards and carrying case to be no more than \$2,000.

The motion was made by Daniel Jackson and seconded by Bill Riley and approved by all.

Dan then presented the proposed schedule to the Board. The schedule premises a 10:00 AM start for Thursday thru Sunday games. Dan to work with the Marriott staff to ensure play can begin at 10:00 on Thursday. A third session will be scheduled – it will be a single session pairs and swiss events. There will not be a 299er game played in the evening session. The experimental session was discussed and the decision was made to have the IMP Pairs games on Thursday. Dan to update the schedule to reflect new stratifications and games played.

Motion: A motion was made to approve the schedule as discussed and updated.

The motion was made by Bill Riley and seconded by Nancy Strohmer and approved by all.

An action item from the April Board meeting remains open - Daniel Jackson took an action item to work moving Swiss/Pairs/Novices tables for the Sectional and will present recommendation at the next Board Meeting.

Selected Areas of Emphasis for 2015/Board Assignments

Group

2016 selected areas of emphasis will be produced at the May 9th annual board planning meeting. This meeting will be held at Tracy Gee's starting at 9:00. Ken Hudson given authority to purchase 2 flip charts and a box of markers to be used at the session. Bob to invite Jeff Parker and Sheryl Thomas to the planning meeting.

Ken Hudson will update the Board Assignments with the ACBL this week.

Membership Survey

Dan

No discussion was held regarding this item.

LSR 2017 Schedule

Bob/Bill/Daniel

The proposed schedule was reviewed by the Board.

Motion: After discussion, a motion was made to accept the schedule as proposed.

The above motion was made by Daniel Leightman and seconded by Bill Rile and approved by all.

Discussion was held regarding the Unit paying for coffee during the tournament. There was not a decision made and will be finalized at a future Board meeting. There was a discussion about closing the concession stand and provide coffee at the regional. There was a general consensus that this was a good idea. No motion made.

The District 16 cell phone policy was reviewed and a reminder that the Tournament Directors will enforce the policy with potential penalties being imposed for infractions. .

New Business

Future Board Meetings

Bob



The June and July meetings will be held starting at 7:00 PM at WBA. August meeting time TBD. September thru December meetings will start a 9:30 AM and be held at Tracy Gee Community Center. Bob to send out revised schedule of upcoming Unit Board meetings.

Special Committees

Nancy

Marriott Meeting: Paul Cuneo, our negotiator, & Nancy met with Romy Botello & Hector (operations mgr) regarding three items of which two were signed off on prior to the meeting. The Marriott contract's two addendums include the following:

The same room rate for the Regional we had this year, a \$10/night reduction for the Directors from 2016 and free addition of the Thursday in August.

The Marriott is unwilling to consider extensions before 2019.

Mini Bridge

Nancy

Nancy Strohmer brought the Board up to date on this program that was approved last year. Much work has been done to implement program and to host the event. The Mini Bridge events will be held on Saturday evening at the next two Sectional Tournaments, The event will be a festive affair with the objective of the program to increase membership and to diversify the age profile of the Unit.

Motion: A motion was made to approve the Unit to spend up to \$1,000 for the Mini Bridge Program for the June and August Sectional tournaments.

The above motion was made by Daniel Leightman and seconded by Bill Riley and approved by all.

Marriott Hotel Update

Nancy

Nancy reported that the LSR room rate is the same as this year's rate. The contract to hold the LSR's expires in 2020. The Hotel will not entertain negotiating a new contract until 2019.

Bob to verify with the Marriott that a masseuse can be used during upcoming tournaments.

Executive Session

The Board determined that there were no items needed to be discussed in executive session – therefore no executive session was held.

Future Board Meetings

The next Unit Board meeting will be held on Monday June 6, 2016 at 7:00 pm at Westside Bridge Academy.

Annual Planning Meeting

The Annual Planning Meeting will be held Monday May 9, 2016 at Tracy Gee's starting at 9:00 am.



Adjournment

Motion: That the meeting be adjourned.

The motion was made by John Caudill and seconded by Nancy Strohmer. The motion was approved by all.

Respectfully submitted,

Ken Hudson, Secretary

