



## Memorandum of Discussion

### ACBL Unit 174 Board of Directors Meeting

June 6, 2016

### Westside Bridge Academy

#### Call to order

Bob

The meeting was called to order at 7:05pm. Directors present were: Bob Armstrong, Dianna Gittelman, Mildred Breed, Daniel Jackson, Nancy Strohmer, Dan Leightman & John Caudill. Director present by "Call-in" was Bill Riley. Director not present: Ken Hudson. Also present was Gary Hercules.

#### Approval of minutes

Bob

The final draft of May's minutes was not submitted in time for the meeting, therefore the motion for approval of the minutes will take place at July's board meeting.

#### Treasurer's Report

Gary

Gary presented the Treasurer's Report which included Unit 174 Balance Sheet as of March 31, 2016 showing Total Current Assets of \$81,775.09. Gary presented the Treasurer's Report which included Unit 174 Balance Sheet as of April 30, 2016 showing Total Current Assets of \$85,168.69. Gary also presented the Treasurer's Report which included Unit 174 Balance Sheet as of May 31, 2016 showing Total Current Assets of \$92,180.03.

**Motion: That the Treasurer's Reports be approved.**

The motion was seconded and approved.

Gary also reported that he is filing the Unit's 2015 tax return. All agreed that this will be posted on the Unit's Homepage under "Unit Pages."

#### District Report

Nancy

No report.



## **Old Business**

### **April, 2016 Sectional / Annual Meeting**

**Dan/Nancy**

No report.

### **June Sectional**

**John/Dianna**

John requested volunteers to help repair boards on Thursday evening as well as set up on Friday.

### **August Sectional**

**Dan/Mildred**

Dan reported that they are still in need of a Partnership chair. Bridge pads will be secured from Clear Lake & Tracy Gee's/Apple.

### **Fall Sectional**

**Daniel/Ken**

Daniel reported that the chairs have not been secured as yet. The name of the tournament will be "Leads on the Lake" and will be held October 28-30. Per the hotel contract, the start time will not be 10am; the start time will be in the afternoon. Bridge pads will be secured from Clear Lake & WBA. Chuck Ensor assured Daniel that the hotel lighting has been improved.

### **2017 LSR**

**Bob/Bill**

Bob reported that the schedule has been approved by ACBL and that the flyer is complete and he will be printing 400 initially.

### **April, 2017 Sectional / Annual Meeting**

**Nancy/Ken**

Nancy reported that a new CAD drawing will be made for the new room configuration that was tried at the April, 2016 Annual Meeting which worked out very well.

### **Selected Areas of Emphasis for 2016/Board Assignments**

**Bob**

Bob decided to forego this area in the interest of allowing enough time for other items on the agenda which would need lengthy discussion.

### **MiniBridge Committee Report**

**Nancy**

Nancy reported that the committee is actively working on the June 11 event at the Marriott from 7:30-9:30—the MiniBridge Party. The Committee consists of Paul Cuneo, Chair / Gary King / Shawn Quinn / Betty Starzec / Nancy Strohmer.

Dianna suggested contacting Deborah Duncan in order to get on her morning show prior to the August 13 MiniBridge Party to get more media exposure.

### **Planning Meeting Review**

**Bob**

Bob reported that Norm Gautier is waiting for Bob's one segment and Daniel's



two segments in order to finish his Planning Meeting report which he will then forward to the Board for its implementation.

**Petition**

**Nancy**

A petition was received from Betty Freedman with 195 signatures. Ken, as the Unit Secretary, is checking all of the signatures to confirm that they meet the criteria as outlined in the bylaws. The verification process will be completed prior to the next board meeting at which time the board will submit it to the membership if it meets all criteria. The petition addresses the current board candidate selection process.

**New Business**

**Dial-in Policy**

**All**

The Dial-in process has been ineffective to date. It was decided to try the process one more time before making a decision as to whether to allow this or not.

**Duration of Board Meetings**

**Bob**

It was agreed to keep the two-hour timeframe in place.

**Club Connection Program**

**Bill**

Bill asked that every board member attend at least one Longest Day event at the Clubs.

**I/N Free Play Policy**

**All**

The June tournament policy will remain as stated on the flyer. Bob will talk to some of the teachers and get their input and then the board will discuss what the future policy will be.

**Communication Plan**

**All**

Bob will appoint a committee comprised of Bob, Jeff Parker and one or two others to review Jeff's recommendations regarding the Unit's Homepage and newsletters. The committee's recommendations will be emailed to the board prior to the next board meeting for review.

**2017 Fall Sectional location**

**All**

Nancy will contact Paul Cuneo to review what the location possibilities are for this tournament in the north area of Houston.

**Tournament "Stratification"**

**Nancy**

Paul Cuneo asked that the board review the wording on the flyers regarding stratification. Bob will contact Kevin Perkins, DIC, and discuss what the recommended wording should be.



## **Re-enforce Bracketing with DIC**

**Nancy**

Nancy reminded the chairs of the tournaments to re-enforce the bracketing as stated on the flyers with the DIC.

## **Executive Session**

The board did not go into Executive Session.

## **Future Meeting Date**

The July meeting will be held July 11 at 9:30am at Tracy Gee's.

## **Adjournment**

**Motion: That the meeting be adjourned.**

The motion was seconded and approved at 8:45pm.

Respectfully submitted,

Nancy Strohmer substituting for Ken Hudson, Secretary

