



Memorandum of Discussion
ACBL Unit 174 Board of Directors Meeting
January 4, 2016
Tracy Gee's Community Center

Call to order

Nancy Strohmer

Nancy Strohmer, President of Unit 174, called the meeting to order at 9:30 am.

Directors present were: Bob Armstrong, John Caudill, Beverley Cheatham, Chuck Ensor, Walter Freitag, Daniel Jackson, Daniel Leightman, Bill Riley, and Nancy Strohmer.

Directors absent were: none.

Other attending was: Gary Hercules, Treasurer.

Approval of minutes

Walter Freitag

Walter Freitag had emailed copies of the November 2015 minutes to the Board Members.

Motion: That the November 2015 Minutes be approved.

The above motion was made by Daniel Jackson and seconded by John Caudill. The motion was approved by all.

Walter Freitag had emailed copies of the December 2015 minutes to the Board Members.

Motion: That the December 2015 Minutes be approved.

The above motion was made by Bob Armstrong and seconded by Bill Riley. The motion was approved by all.

Treasurer's Report

Gary Hercules

There was no report.

District Report

Paul Cuneo

There was no report.



Old Business

November 2015 Sectional

Daniel/Bill

Daniel Jackson and Bill Riley stated that the November 2015 Sectional lost about \$5,000. The new rules for determining number of caddies was implemented and saved money.

April 2016 Sectional Date

Chuck/Dan

Chuck Ensor reported that everything is good for this tournament. The layout needed for the annual meeting has been determined.

LSR 2016

Nancy/Group

Event Naming – Bob Armstrong stated that \$2,000 has been collected for event naming. Other money has been collected for the daily bulletins and advertisements in the directory.

2/4 photo and 2/5 breakfast and 2/6 dinner – Nancy Strohmer stated that board members will be photographed at 1:30 pm on February 4, 2016 depending on availability. President of ACBL will host a breakfast for teachers on February 5, 2016. Dinner at 6:30 pm on February 6, 2016 will be at the home of Daniel Leightman for board members and volunteers and sponsored by ACBL through its CEO.

Booth request/Teacher Appreciation Day/Director's Refresher Course – Nancy Strohmer stated that there were three booth requests – two vendors who will pay 10% of sales and the bridge book vendor. Betty Starzec has done a great job with Teacher Appreciation Day, which will be February 5, 2016. Several people (8 will be attending the director's refresher course.

Head caddy – Instead of paying for a room for the head caddy, Randy Simpson has requested that he get paid an additional \$75 a day.

Motion: That the head caddy get paid an additional \$75 a day (to pay for mileage and tolls for driving) in lieu of his getting a room at the Marriott.

The above motion was made by Bill Riley and seconded by Bob Armstrong. The motion was approved by all.

Daniel Jackson recommended that the procedures be changed to reflect this option for the head caddy.

Board making update

Nancy

The chair of the tournament will determine who will be making the boards.

Selected Areas of Emphasis for 2015/Board Assignments

Group

Learn Bridge in a Day

Walter Freitag stated that 30 people have signed up for Learn Bridge in a Day, which will be at Tracy Gee Community Center on January 30, 2016 from 9:30 am to 2:30 pm.

Club Visits

Bill Riley stated that there will be a club visit at Tracy Gee Community Center on January 22, 2016. A club visit for SOSA will be scheduled in February 2016.



Review of Policies and Procedures

Daniel Jackson recommended that the last two people who filled a position be responsible for reviewing their applicable policies and procedures. This needs to be done by April 2016 since several board members will end their term. Bill Riley will be responsible for the policies and procedures regarding partnerships at tournaments.

Sectional Demographics

Bill Riley discussed the demographic information for open sectional tournaments only. The following was discussed:

- Atlanta does a sectional for five days.
- The majority of participants at our sectional tournaments have Houston addresses.
- The number of participants was significantly less for the November Race Track sectional than other sectionals in 2015.
- The number of players living in south Houston decreased and the number of players living in north Houston increased at the November Race Track Tournament.
- 80% to 85% of the players have less than 2500 master points at the sectional tournaments.
- The players from Unit 174 with more than 2500 master points participate more consistently at the sectionals than the players with less than 2500 master points.

Bill Riley stated that he will receive the information on members of Unit 174 from ACBL on January 6, 2016. Advertisements in the directory need to be in by January 11, 2016. Directories will be distributed at the Regional Tournament. We have been selling advertisements for the online directory.

Trophies

Bob Armstrong discussed the need for trophies and we need to pay this company upfront.

GNT, NAP

Beverly Cheatham and John Caudill have contacted that those members who are to represent Unit 174 at NAP to confirm their attendance and replace those members who will not be attending. The District is considering qualifying NAP at club and then district level and eliminate qualifying at the unit level.

STAC

John Caudill stated that the unit has made \$4,000 in revenue and incurred \$3,100 in expenses; therefore, there is a profit of \$900.

Supplies

Walter Freitag stated that he has the list of supplies requested by Kevin Perkins and plans to do an inventory with Bob Armstrong in January 2016. Chuck Ensor stated that we repair the boards on the Sunday before the regional tournament.

Membership survey/poll

Dan

Daniel Leightman will send draft of survey out this week. Copies will be made available at the regional tournament and the clubs and sent out first electronically and then mailed to members who have not responded. Chuck Ensor stated that we should ask members if they attended tournaments and if they do not, ask them why.



Zero Tolerance Recommendation**Dan**

Directors at clubs should be encouraged to report zero tolerance issues to the recorder. Players should be encouraged to report zero tolerance issues to the directors at the clubs.

Stanchions update**Daniel/John/Gary**

The repair of stanchions has occurred. The board appreciates Gary's work on the stanchion.

2018 Open Trials**Bob**

Paul Cuneo is pursuing the pricing structure for hotels.

Mini-Bridge**Bob**

Bob Armstrong had requested Bob Morris to be chairman of the mini-bridge committee, who has not responded.

New Business**Online Partnership****All**

Bert Onstott is giving up online partnership, which will now go to corporate ACBL.

Emergency Response**All**

Bridge Club of Houston and Clear Lake Bridge Club have automatic external defibrillators (AEDs) to help people who have heart attack. Beverley Cheatham stated that EMS will provide AED free and BCOH will pay for training. Westside Bridge Academy does not. The hotels do not want the liability associated with having an AED. The District 16 has voted not to have one. Dan Leightman will find out the liability for not having and having an AED at tournaments and clubs.

Facebook Page**All**

Unit 174 will not have a Facebook page.

Board Meeting in April

The Board Meeting in April 2016 will be the Monday after the sectional tournament at night.

Executive Session**Motion: That the Board move into Executive Session.**

The above motion was made by Walter Freitag and seconded by Beverley Cheatham. The motion was approved by all.

Motion: That the Board move out of Executive Session.

The above motion was made by John Caudill and seconded by Chuck Ensor. The motion was approved by all.

Future Board Meetings

The next Unit Board meeting will be held on Monday, February 15, 2016 at 9:30 am at Tracy Gee Community Center.



Adjournment

Motion: That the meeting be adjourned.

The motion was made by Bob Armstrong and seconded by Walter Freitag. The motion was approved by all.

Respectfully submitted,

Walter Freitag, Secretary

