



**Memorandum of Discussion**  
**ACBL Unit 174 Board of Directors Meeting**  
**February 15, 2016**  
**Tracey Gee Community Center**

**Call to order**

**Nancy Strohmer**

Nancy Strohmer, President of Unit 174, called the meeting to order at 9:30 am.

Directors present were: Bob Armstrong, John Caudill, Beverley Cheatham, Chuck Ensor, Walter Freitag, Daniel Jackson, Daniel Leightman, Bill Riley, and Nancy Strohmer.

Directors absent were: None.

Others attending were: Dianna Gittleman, guest.

**Welcome**

**Dianna Gittleman**

Dianna Gittleman presented a proposal to change the election process of Board of Directors for ACBL Unit 174. The big change is that instead of electing board members, the nominating committee would submit a slate of board members for approval. A written proposal of all changes has been distributed to board members for their comments, which should be sent to Dianna.

**Approval of minutes**

**Walter Freitag**

Walter Freitag had emailed copies of the January 2016 minutes to the Board Members.

**Motion: That the January 2016 Minutes be approved.**

The above motion was made by Bill Riley and seconded by Bob Armstrong. The motion was approved by all.

**Treasurer's Report**

**Gary Hercules**

There was no report.

**District Report**

**Paul Cuneo**

Nancy Strohmer reported that there has been an increase in membership for the last seven months. The District report had been emailed to all board members. Nancy Strohmer will clarify how the District wants to handle NAP – either at the unit level or District.



## Old Business

### April 2016 Sectional

Chuck/Dan

Chuck Ensor reported that everything is done and under control. Nancy Strohmer thanked Chuck for his six years of service to the board.

Nancy Strohmer stated that online voting for board members will start on March 1, 2016 and end March 28, 2016.

### LSR 2016

Nancy/Group

Nancy Strohmer thanked everyone. The players noticed that the board was working together as a team. The final report will be presented at the next meeting. Betty Starzec did an excellent job with Teacher Appreciation Day. ACBL dignitaries acknowledged the star performance of the board for this tournament. She also thanked Dan and Evelyn Leightman for opening up their home for dinner with the ACBL dignitaries on Saturday. We did a great job on obtaining discounts from local restaurants.

### Selected Areas of Emphasis for 2015/Board Assignments

Group

Nancy Strohmer reported that there will be a joint ACBL/ABA event at Sosa on 3/5/2016. She encourages all board members to attend. Board members should communicate this event at the bridge clubs.

Bill Riley reported that there are three board members' club visits scheduled – Sosa (2/19/2016), Galveston (3/18/2016), and Conroe (3/30/2016).

Daniel Jackson stated he would like to try a different drive service.

**Motion: That Daniel Jackson be authorized to try a different drive service at a cost of no more than \$50 a month.**

The above motion was made by Chuck Ensor and seconded by Bob Armstrong. The motion was approved by all.

Bill Riley reported that mini-bridge has been introduced at a catholic school.

Nancy Strohmer reported that the new annual membership meeting process has been distributed to all members.

Nancy Strohmer reported that the annual Teacher Appreciation Day occurred at LSR.

Nancy Strohmer reported that the board meeting for April 4, 2016 will be at 7:00 pm at Westside Bridge Academy

### Sunday Lunches

All

Nancy Strohmer asked whether or not Sunday lunches will be served at the August sectional. It costs us \$16 for the lunch and we charge \$6. The contract with Marriott allows us to do what we want regarding lunches. Nancy Strohmer stated that providing lunch tickets worked very well at the LSR. Daniel Leightman stated that lunches will be addressed in the membership survey. This will be discussed at the next meeting after we review the survey.

### June Budget and Schedule

John

John Caudill discussed the schedule for the June Sectional.



**Motion: That the schedule for June be approved subject to changes in starting times due to the membership survey.**

The above motion was made by Chuck Ensor and seconded by Bob Armstrong. The motion was approved by all.

John Caudill presented the budget for the June Sectional.

**Motion: That the budget for June be approved.**

The above motion was made by Beverley Cheatham and seconded by Bill Riley. The motion was approved by all.

**August Tournament Schedule** **Dan**

Dan Leightman is waiting for the results for the membership surveys before discussing the schedule for August 2016.

**LSR 2017 Schedule** **Bob**

Bob Armstrong will present at the next meeting.

**Membership survey/poll update** **Dan**

Dan Leightman stated that the membership survey went online yesterday on Survey Monkey. The surveys can also be submitted via paper, but these surveys need to be entered into Survey Monkey so that reports can be generated automatically.

**Motion: That Christine, secretary to Dan Leightman, be paid \$300 to input the survey data gathered at tournaments or sent in.**

The above motion was made by Daniel Jackson and seconded by Bill Riley. The motion was approved by all.

**Zero Tolerance Recommendation (STaC)** **Dan**

Dan Leightman stated that since STaC is put on by ACBL Unit 174, zero tolerance at participating studios falls under the jurisdiction of ACBL Unit 174.

**Zero Tolerance Club communication process recommendation** **All**

Nancy Strohmer stated that she will develop the communication to the Bridge Clubs on the process of Zero Tolerance reporting to the Recorder.

**Hand Records for Swiss Teams** **Dan/Chuck**

There was no report.

**Mini-Bridge** **Bob**

There was no report.

**AED's** **All**

John Caudill and the group discussed AED's (Automated External Defibrillators). The Marriott does not have an AED. Additional information regarding liability, cost and required training would be gathered by Daniel Leightman, John Caudill, and Bill Riley to discuss at a future meeting.



## New Business

### Barbara Giddens – Director's Test

Walter/Chuck

Walter Freitag stated that Barbara Giddens would like to take the Club Director's test.

**Motion: That Barbara Giddens be approved to take the Club Director's test.**

The above motion was made by Chuck Ensor and seconded by Bob Armstrong. The motion was approved by all.

### Unit Webmaster

All

Bob Armstrong reported that Bert Onstott has resigned as webmaster and Jeff Parker has agreed to take over as webmaster for ACBL unit 174.

### Charity Games

All

Nancy Strohmer stated that April is charity month. Local charity is Alzheimer's. The clubs are responsible for determining their own charity.

### Office Max

Walter Freitag stated that Office Max sometimes charges no sales tax and sometimes gives us a 10% discount. This is based on which store we are requesting services from. He will work with Office Max on this and report at a future meeting.

## Executive Session

**Motion: To go into Executive Session.**

The above motion was made by Bob Armstrong and seconded by Bill Riley. The motion was approved by all.

**Motion: To end Executive Session.**

The above motion was made by Bob Armstrong and seconded by John Caudill. The motion was approved by all.

## Future Board Meetings

The next Unit Board meeting will be held on Monday, March 7, 2016 at 9:30 am at Tracy Gee Community Center.

## Adjournment

**Motion: That the meeting be adjourned.**

The motion was made by Chuck Ensor and seconded by Bill Riley. The motion was approved by all.

Respectfully submitted,

Walter Freitag, Secretary

